



State Police Commission

Post Office Box 66555
Baton Rouge, LA. 70896-6555
Phone (225) 925-7057
Fax (225) 925-7058
www.laspc.com

John Bel Edwards
Governor

Jason Hannaman
Executive Director

General Circular No. 221

Date: July 29, 2021

Subject: Performance Evaluation System - Adjusted Deadlines

State Police Commission (SPC) Rule 10.10 provides that the Director may approve exceptions to Chapter 10 rules. Due to the ongoing COVID-19 health pandemic, and to provide assistance and continuity for performance evaluation deadlines across the Department of Public Safety, I am extending the official evaluation deadline for the 2020-2021 performance year to October 31, 2021. As a result of this change, the deadline for employees to submit a request for Agency Review will be adjusted to November 15th. Agencies must respond to the request for Agency Review no later than December 14th.

A chart showing the current deadlines and the revised deadlines, as provided for in this General Circular, is provided below for your reference:

PES Component/SPC Rule	Current Deadline	Revised Deadline per Gen. Circular 221
Evaluations for FY 2020-2021 - <i>SPC Rule 10.6(b)</i>	August 31, 2021	October 31, 2021
Plannings for FY 2021-2022 - <i>SPC Rule 10.4(f)3</i>	September 30, 2021	October 31, 2021
Deadline for Employee to Submit Request for Agency Review - <i>SPC Rule 10.9(d)</i>	September 15, 2021	November 15, 2021
Deadline for Agency to Respond to Request for Agency Review - <i>SPC Rule 10.9(f)</i>	October 15, 2021	December 14, 2021

Please note that this is not a mandatory deferral; the regular evaluation process should be followed if possible. Please contact the DPS Human Resources Office at (225) 925-6067 with questions regarding this timeline.

Sincerely,

s/Jason Hannaman, PHR, SHRM-CP
Executive Director